



National Kidney Foundation®

Serving Maryland and Delaware

**2020-2021
MINI-GRANT AWARDS
Up to \$10,000**

Description of Programs

The NKFMDDE research **Mini-Grants** are designed to support research related to all aspects of genitourinary and kidney diseases. The mini-grant award is up to \$10,000. In addition, among successful mini-grant applicants, the NKFMDDE will select projects for designation in accordance with the requirements of the grant process.

Application Instructions

1. **APPLICANTS:** Grant applications may be submitted by anyone who holds a Doctor of Medicine, Doctor of Philosophy, or equivalent advanced degree. Applicants may be either faculty members or trainees in an accredited post-doctoral program. **A faculty sponsor is required if the applicant is in *postgraduate training*.** Sponsors are required to sign and submit the Sponsorship Form.
2. **DEADLINE AND APPLICATION DETAILS:** **Applications and supporting documents must be submitted in PDF format by 5:00pm on Monday, March 16, 2020.**

MATERIALS SENT VIA MAIL OR FAX WILL NOT BE ACCEPTED.
ABSOLUTELY NO LATE MATERIALS WILL BE ACCEPTED – NO EXCEPTIONS.

STEP 1: Complete and submit the Application form online at the National Kidney Foundation Serving Maryland & Delaware's website (www.kidneymd.org). Visit <http://www.kidneymd.org/kidney-education-research/research-grant-application/> to access the application.

STEP 2: ***If a Sponsor is required***, download the online Sponsor Verification form, have it completed and submit, in PDF format, to research@kidneymd.org. Letters of reference are not required for mini-grant applications.

STEP 3: Email the Application and supporting documents in PDF format to research@kidneymd.org.

Please submit your application and supporting documents as ONE PDF file (rather than multiple PDFs) if at all possible!

It is the applicant's responsibility to ensure that applications conform to the formatting requirements of the NKFMDDE after PDF conversion from any other program.

3. **GRANT AWARDS:** The mini-grant award is up to \$10,000. Among successful mini-grant applicants, the NKFMDDE will select projects for designation in accordance with requirements.

4. REVIEW: Based on a 4-point scale [1 (best) – 4 (least)] each of the following areas will be scored and used to evaluate the grant:
 - *Significance of research question*
 - *Originality, innovation and creativity*
 - *Study design and evaluation methods*
 - *Goals, expectations and likelihood of success*
 - *General writing style and composition*
5. REVIEW PROCESS: Each application will be evaluated by one or two qualified reviewers and a grant review committee. Clinical research grants will be reviewed by clinical investigators; basic science grants will be reviewed by basic science investigators.
6. ELIGIBILITY: Members of the Medical Advisory Board of the National Kidney Foundation Serving Maryland & Delaware are eligible to submit applications; however they may not participate in the review of their submissions.
7. SCIENTIFIC SESSION: Each grant awardee is required to present his/her research at the following year's Spring Scientific Session of the NKFMDDE, which occurs each year in May.

THE APPLICATION

Please note: Margins of at least ½" are required, using Times New Roman font, 10 pt. minimum.

Research Grant Application and all supporting documents must include the following:

THE RESEARCH GRANT PROJECT SUMMARY (2 pages maximum):

1. Title (**no authors**)
2. Introduction/rationale for the project
3. Specific objectives
4. Methods and protocol
5. Statistical evaluation methods for data evaluation

BIBLIOGRAPHY (1 page maximum): Cited references may be included on this separate sheet. References in the project's summary must be made by number alone.

BUDGET (1 page maximum): Breakdown of costs for equipment, supplies, and other items and the total cost must be included. It is inadequate to simply state "\$5,000 for equipment."

- The NKFMDDE grants *may be used for salary support*.
- The NKFMDDE will not pay indirect costs. No major university in Baltimore or the region has ever claimed these.

STATEMENT OF BACKGROUND AND EXPERIENCE OF PRINCIPAL INVESTIGATOR (and SPONSOR, if required) relative to the project. **Each statement is not to exceed 100 words.**

LIST OF POTENTIAL REVIEWERS (Optional): Provide a list of two (2) potential reviewers. Expert in the field of interest and with no conflict of interest. Please include the reviewer's name, name of institution, business address, e-mail, work phone, cell phone and note whether the reviewer is aware that you have listed him/her as a potential reviewer.

PROJECT SUMMARY (100 words maximum): Summary should be suitable for publication and written for a lay audience.

RESEARCH SUPPORT (1 page maximum): List research support (present, anticipated, source, project title and amount for principal investigator and sponsor) including past NKFMDDE research support.

HUMAN RESEARCH COMMITTEE (1 page maximum): Statement of project status with respect to the institutional review board of the relevant institution if the project involves human subjects and clinical research.

CURRICULUM VITAE of the applicant (and sponsor, if required) should be included.

As a condition of accepting funding from the NKFMDDE, grant recipients are required to:

1. Participate in the NKFMDDE annual Scientific Session;
2. Submit a progress report to the NKFMDDE by **Friday, May 8, 2020**. Progress reports should mention any publications (poster, talk, manuscripts, able to obtain other funding such as an NIH grant, etc.);
3. Give written acknowledgement to the NKFMDDE in any publications, or pending publications (poster, talk, manuscripts) that resulted from NKFMDDE funded research;
4. Diligently pursue the project for which grant monies are received and make appropriate application for any exception or extension during the grant period; and,
5. Return any monies received from the NKFMDDE if the project fails to start or is terminated without full expenditure of funds. Funds may not be transferred to another recipient.

SUBMISSION INSTRUCTIONS

Application and supporting documents must be received by:

5:00pm, MONDAY, MARCH 16, 2020

PLEASE SUBMIT YOUR APPLICATION AND SUPPORTING DOCUMENTS AS ONE PDF FILE IF POSSIBLE.

MATERIALS SENT VIA U.S. MAIL OR FAX WILL NOT BE ACCEPTED.

ABSOLUTELY NO LATE MATERIALS WILL BE ACCEPTED – NO EXCEPTIONS.

Direct QUESTIONS ONLY to:

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