

**Thank you for your interest in the Kidney Cars Program!**

The National Kidney Foundation of Maryland is a licensed wholesale automobile dealer. Your donated vehicle will be sold at dealers' auction or to dismantlers. The proceeds benefit the National Kidney Foundation of Maryland's programs of research, organ donation, public education and patient services.

**1. COMPLETE AND MAIL THE FOLLOWING PAPERWORK IN THE ENCLOSED ENVELOPE:**

*The National Kidney Foundation of Maryland does pay fees for towing your vehicle. Any tax-deductible contribution you make to offset these expenses would be greatly appreciated!*

**Title** - Fill in the information in the **TOP BLOCK ONLY** on the back of the title. The top block is marked "Assignment of Ownership". Please be careful, the MVA will not accept a title with erasures, white-outs or altered in any way.

- A. On the line that says "**Buyer or Purchaser**" write: **National Kidney Foundation of Maryland**
- B. On the line that says "**Date of Sale**" write in the current date.
- C. On the line that says "**Signature of Seller**" sign name exactly as it appears on the front of the title

**Lien Release** - Please check the front bottom of the title for lien information. You may need a MVA "Notice of Security Interest Filing" form or an original signed letter from the financial institution confirming payment of the loan. You must send both the title and the lien release information if there is a lien showing on your title.

**Odometer Disclosure Statement** - Complete the enclosed form to comply with state regulations.

**Taxpayer Identification Form** - Complete the enclosed W-9 form to comply with federal tax laws concerning vehicle donations.

**2. RETURN YOUR TAGS**

It is your responsibility to return your license plates to the MVA on or before the date you cancel your Insurance. Failure to do so will result in an uninsured motorist penalty fee of \$150.00. Do not remove your tags before pick-up arrangements have been made with the towing company. *The National Kidney Foundation of Maryland will not accept responsibility for your vehicle until it is towed and in our possession.*

**3. NKF-MD STICKER**

Please display the fluorescent sticker on the front windshield when you hear from the towing company to identify your car as a "Kidney Car".

**4. PICK-UP**

Within two-three weeks of receiving your paperwork, our towing company will contact you by telephone to schedule the pick-up of your vehicle. Be sure to remove your car's tags and registration before pick-up (see #2). Please be sure to remove all personal belongings. The National Kidney Foundation of Maryland is not responsible for any items left in the car.

**5. RECEIPT**

You will receive a Donor Receipt by mail after your vehicle has been sold. You may be able to take a charitable contribution deduction on your Federal Income Tax. We suggest you consult with your personal tax advisor as to specific tax benefits under the new federal tax laws concerning vehicle donations.



The National Kidney Foundation of Maryland has received the Maryland Nonprofit's Seal of Excellence for completing the Standards for Excellence Program. We proudly display this logo to demonstrate our commitment to upholding the highest standards of ethics and accountability in the nonprofit sector.

# Please read this carefully!

A. Print your name as shown on your title.

B. Fill in the mileage *currently showing* on the odometer.

C. If the mileage shown on the odometer is the *actual mileage* DO NOT CHECK EITHER BOX!

If the mileage shown has "turned over" (it actually has 100,000 miles in addition to the mileage shown on the odometer) CHECK BOX #1

If the mileage shown is *not* the Actual mileage (odometer is or has been broken) CHECK BOX #2

D. Copy this information from the top of your title.

E. Write your name as it appears On the title and your *current* address.

F. The National Kidney Foundation of Maryland will complete this bottom section.

## ODOMETER DISCLOSURE STATEMENT

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

- A. I, John Smith, state that the odometer (transferor's name - PRINT)
- B. (of the vehicle described below) now reads 800,000 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.
- (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
- (2) I hereby certify that the odometer reading is NOT the actual mileage. WARNING - ODOMETER DISCREPANCY.

MAKE <u>Honda</u>	BODY TYPE	MODEL <u>Accord</u>
VEHICLE ID-NUMBER <u>12 ABC 345 DEFG 678910</u>		STOCK NUMBER
COLOR <u>Red</u>	TRIM	YEAR <u>1999</u>

TRANSFEROR'S PRINTED NAME (SELLER) <u>John Smith</u>		
TRANSFEROR'S STREET ADDRESS <u>123 Tree Lane</u>		
CITY <u>Baltimore</u>	STATE <u>MD</u>	ZIP CODE <u>21200</u>
DATE OF STATEMENT <u>11/1/05</u>	TRANSFEROR'S SIGNATURE (SELLER) <u>John Smith</u>	
	PRINTED NAME OF PERSON SIGNING <u>John Smith</u>	

TRANSFEREE'S PRINTED NAME (BUYER) <u>National Kidney Foundation - Maryland</u>		
STREET ADDRESS <u>1107 Kenilworth Drive, Suite 202</u>		
CITY <u>Baltimore, MD</u>	STATE <u>MD</u>	ZIP CODE <u>21204</u>
RECEIPT OF COPY ACKNOWLEDGED		
<input checked="" type="checkbox"/>	TRANSFEREE'S SIGNATURE - BUYER	DATE
<input checked="" type="checkbox"/>	PRINTED NAME OF PERSON SIGNING	DATE

## **Title Instructions**

We cannot stress enough the importance of following these directions. Failure to do so could void your title, resulting in our being unable to accept your donation! You would then have to secure a new title from the MVA in Glen Burnie. **Please read both pages carefully before filling out your title!**

### **FRONT OF TITLE**

1. Do not worry if the current name or address is different from the one on the title. **Do NOT make changes. Do NOT write on the front of the title.**
2. If a lien is showing on the front of the title and the lien release box has NOT been stamped, the MVA Notice of Security Interest Filing or a letter from the bank confirming payment of the loan **must** accompany your title. The MVA requires this information be attached to the title – no matter how old your vehicle is. Your stamped “PAID” contract is not acceptable to the MVA.

### **BACK OF TITLE**

If cross-outs, alterations or erasures/white-outs are made to the title, or if information is filled out incorrectly, the MVA will consider your title null and void. Please be very careful and complete ONLY the following information exactly as shown:

1. Name of Buyer                      National Kidney Foundation of Maryland

2. Address of Buyer                    1107 Kenilworth Drive, Suite 202  
Baltimore, MD 21204

3. Signature of Seller/Co-Seller

The seller(s) should sign their names **exactly** as it appears on the front of the title by Signature of the Seller (and Signature of Co-Seller if two owners are listed) and print his/her name directly under the signature.

**If cross-outs, alterations or erasures/white-outs are made to the title, or if information is filled out incorrectly, the MVA will consider your title null and void.**